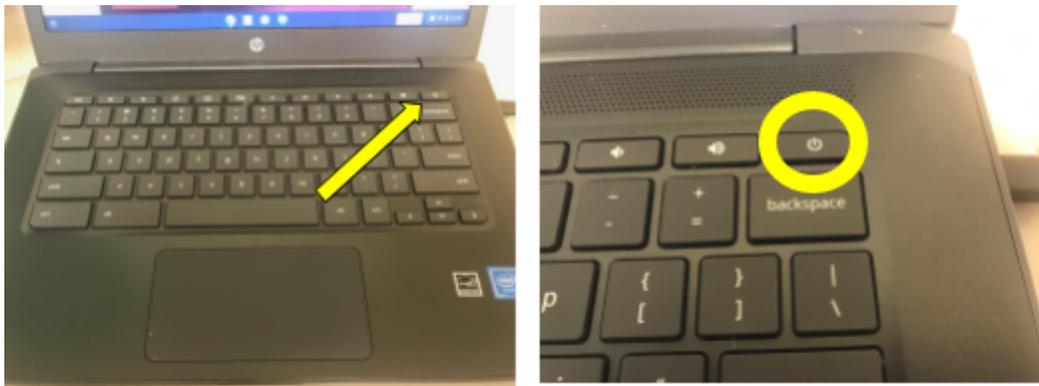


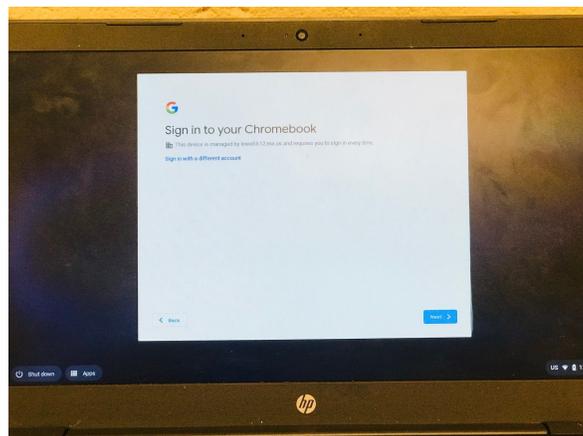
# Welcome to your new device from Lowell Public Schools!

Here are step by step instructions to get you started using your new device:

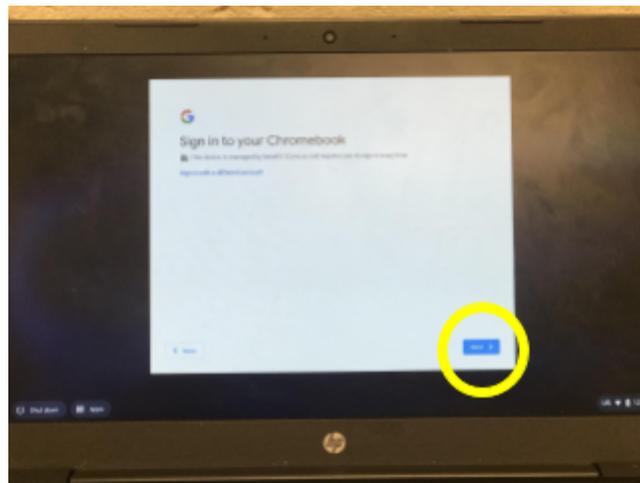
1. Make sure your device has power. Plug your device into an electrical outlet if it has not been charged.
2. Press the power button on your keyboard located in the upper right-hand corner.



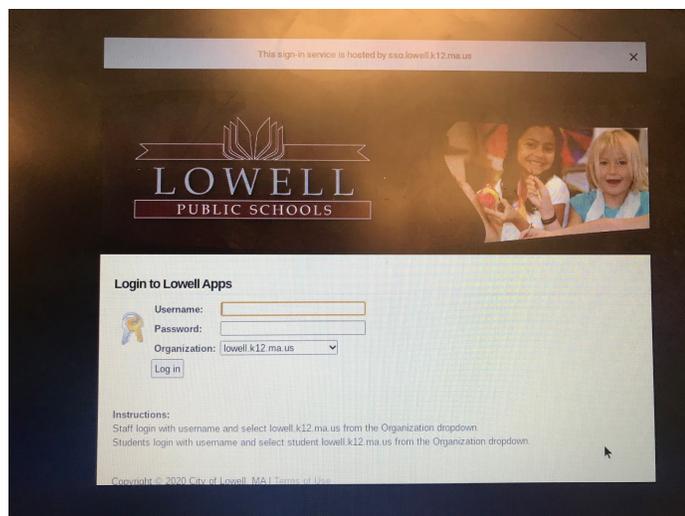
3. Once your device has powered on, the screen will display the following message:



4. Use the trackpad and click the blue button “Next”



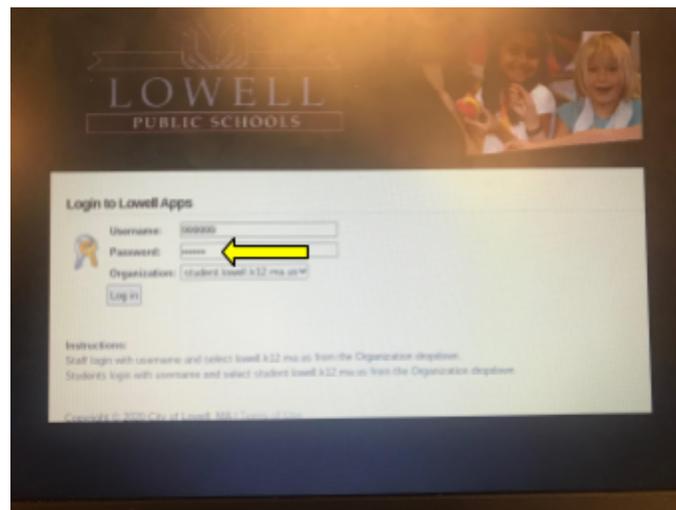
5. This will bring you to the sign-on page that looks like this:



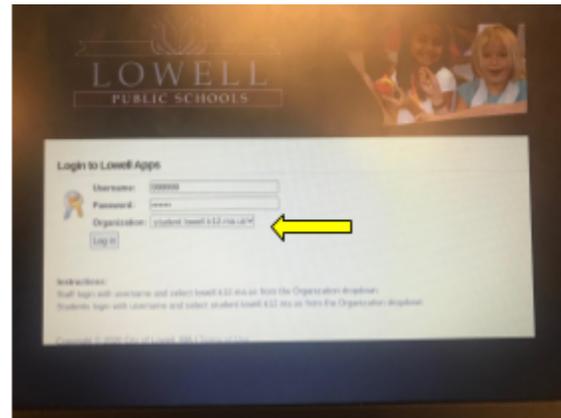
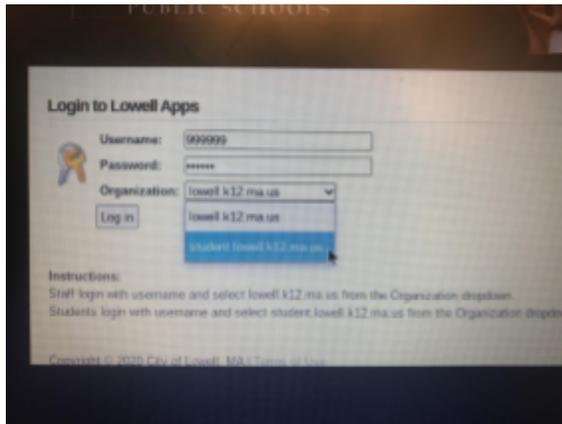
6. To sign into the device, you will need your LASID # (this is your 6 digit lunch code you use to get either breakfast or lunch). You will enter this number in the box next to Username. Don't use the one in the picture, use your own.



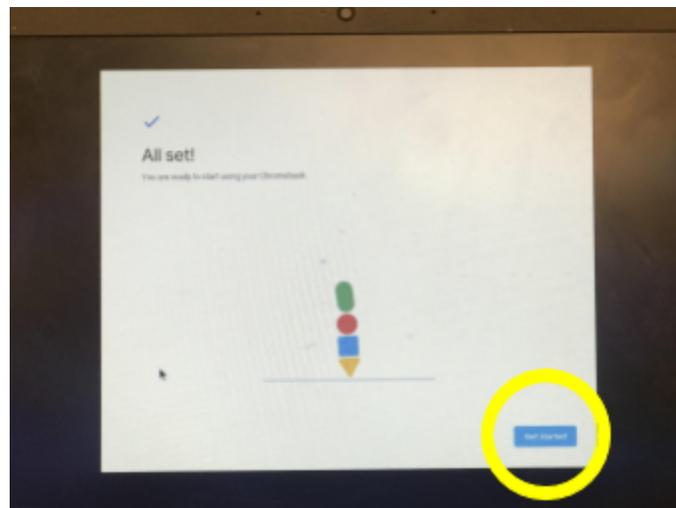
7. Your password is your birthday! You will enter this date as a number in the following format: mmddy. This means the two-digit month number, the two-digit day number and the last two digits of the year you were born. So, for example, if you were born September 8, 2007 - your password would be entered as 090807. 09 for September, 08 for the 8th, and 07 for the last two digits of 2007. The following is a picture of what it should look like but you need to enter your own numbers! 😊



8. The last thing you will need to do is make sure that the Domain is set to “student.lowell.k12.ma.us” like this:



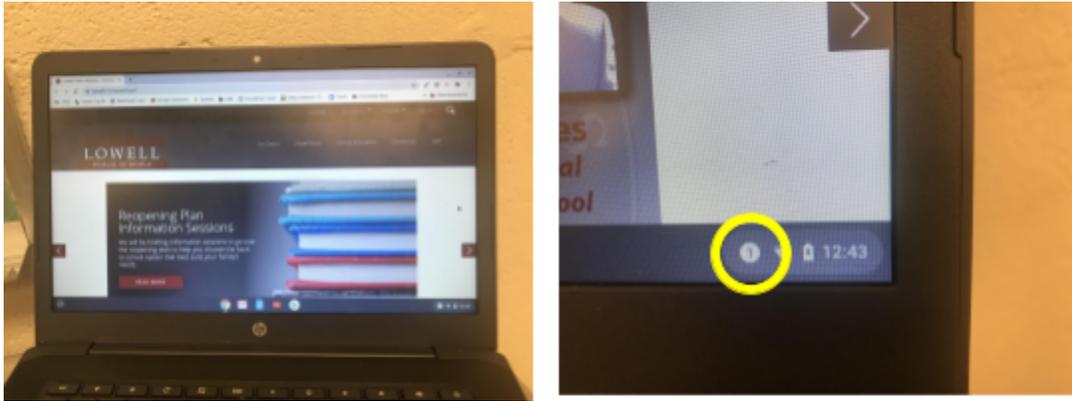
9. Once you have this entered, click the “login” button and congratulations, you’re signed into your device! Click “Get started” and it will open a window in Chrome for you to do your work!



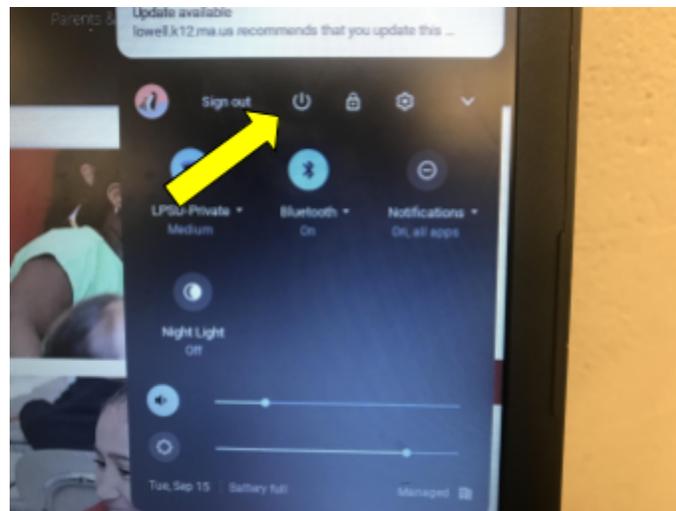
10. To access Google Classroom, type “classroom.google.com” into the search bar on the Chrome browser. You should be automatically signed in!

Once you are finished with your device for the day, make sure you shut it down by doing the following:

1. Go to the bottom right hand corner of your screen and click on the “1” that is in the circle.



2. Next, click the power button symbol and it will power your device down.



3. Just remember that you will need to sign into your device each time you want to use your device.

Welcome to using your device here at Daley Middle School!