



LOWELL SCHOOL DEPARTMENT

Family Resource Center
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Dear Families,

On March 21, 2018, the Lowell School Committee voted to adopt a revised waitlist policy. The revised policy has three objectives:

- Ensure students are placed in one of the three schools selected by the family.
- Establish clear and transparent procedures for the waitlist.
- Move students off of the waitlist in a timely manner.

As per the new policy, the first step to implementing the revised waitlist is for families to submit in writing whether they wish to remain on the waitlist. ***Written requests to remain on the waitlist (postal mail or email) must be received no later than May 21, 2018 to the Family Resource Center Coordinator.***

The second step, for families wishing to remain on the waitlist, is to ensure their telephone numbers are current with the Family Resource Center. ***Please provide the Family Resource Center at 151 Merrimack Street with your current phone numbers by May 21st.***

There will be a series of informational sessions for families about the new policy. As these sessions are scheduled they will be posted on the Family Resource Center website and the district's Facebook page. I encourage you to check those sites frequently.

The policy is posted on the Family Resource Center website and I encourage all families to read through the new policy. Feel free to contact me at any time should you have questions about the new policy.

I look forward to working with the families of Lowell as we move towards implementing the new waitlist policy.

Most Sincerely,

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