

Bartlett Community Partnership School  
**School Site Council Agenda and Meeting Minutes**  
 2020-2021

12/16/2020

Date 12/16/20 6:00 PM	Meeting Monitored by (check one) __X__ Admin    ____ Vertical Teacher Learning Communities    ____ Instructional Leadership Team
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**Attendees**

(place a checkmark next to those present)

X	Peter Holtz		Kara Haas		Cynthia Appiagyei		Nicole Ross
X	Maghan Hickok		Diane MacLean		Destinie Lima		Sichan Sothimath
	Kent Luong	X	Heather Rake	X	Miro Majernik		Courtney Taylor
	Pat Fontaine		Peggy Black				

Please put the name of the person that will hold this role for the meeting.

Facilitators:	Time Keeper:	Recorder:
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**Norms: Be present    Everyone has a chance to communicate    On task/time    Respect all opinions.**

Repeating Zoom Meeting - 12/16/20, then the 4th Wednesday of the month (Jan-May 2020)  
<https://lowell-k12-ma-us.zoom.us/j/83800132456?pwd=U3dScs3aG9wVjZ2MWErN3BrV0ZHZDz09>

Meeting ID: 838 0013 2456  
 Passcode: 157517

**6:00    Agenda/Focus (55 minutes) - Simple Agenda**

- Welcome and Re-Introductions - Peter (5 min)
  - Review Bartlett/SSC Norms
  - Choice: "What is one thing you hope to get out of SSC?" or "What is good?"
  - Today's Agenda
    - Very small group. Peter is sharing updates and priorities for this committee. Will follow up with email communication to all members.
- SSC Business
  - Parent co-chair with Peter
    - Miro is happy to help. Need to hold elections for parents and staff.
  - Parent elections
  - Staff elections
- District Updates
  - Equity Work
- Budget Update
  - Tutor update
  - Instructional Coach
    - Jennifer McGlaulin will take the position of instructional coach as soon as we are able to fill her current position as a Special Education teacher.
  - Looking ahead
- Sustainable Improvement Plan (SIP) for 2020-21

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**All staff, all in, all the time.**

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- [Lowell Bartlett Spr20 Plan Submitted.10.15.20](#)
- Lowell\_Bartlett\_Spr20\_SIP Read Aloud.mp4
- SSC Calendar for 2020-2021
  - 11/18, 12/16, then...
  - Fourth Wednesday of each month: 1/27/21, 2/24, 3/24, 4/28, 5/26

**6:55 Next Meeting - Wednesday, January 27, 2021, at 6:00pm**

- Ongoing - What is one thing you hope to get out of SSC - have 3-4 people share
- Plan for parent elections...next year?
- QIP/SIP
- Budget Update -
  - Fair Student Funding?
  - Expectations for this committee in planning for next year

***Norms: Be present***

***Everyone has a chance to communicate***

***On task/time***

***Respect all opinions.***

**All staff, all in, all the time.**