

**School Site Council**  
**Wednesday, April 24, 2023**  
**J.G. Pyne Arts Conference Room**  
**8:00 AM**

**Agenda**

**1. Welcome members and public participants**

**2. Budget & HR:**

- |                             |  |                       |
|-----------------------------|--|-----------------------|
| a. FY 23 Total              | \$133,298.00 budgeted                          |                       |
| b. General Supplies         | \$53,298.00 budgeted                           | remaining \$ 00.19    |
| c. Professional Development | \$20,000 budgeted                              | remaining \$6,091.50  |
| d. Technology               | \$15,000 budgeted                              | remaining \$00.34     |
| e. Contracted Services      | \$15,000 budgeted                              | remaining \$ 00.00    |
| f. Instructional Supplies   | \$30,000 budgeted.                             | remaining \$00.29     |
| g. Field Trip               | \$17,407.07 budgeted.                          | remaining \$12,698.20 |
| h. Student Activities       | \$2,339.42                                     |                       |
| i. PTO Booster account      | \$17,068.66                                    |                       |
| j. Staffing                 | Need 1 EL Teacher 5-8, 1 CSA Paraprofessionals |                       |

**3. School Improvement Planning, PD & Enrichment**

**a. QIP Actions Steps for 2024/2025**

1. Finalizing 1st Draft QIP Format – 3-year plan rough draft due 5/3
2. ACV (Arts and Cultural Vitality Team)- 4/22/24
3. IPT (Inclusionary Practices Team)-4/25/22

**b. Professional Learning Activities**

1. CPT Professional Learning-ongoing/weekly (inclusionary practices focused)

**c. Year in Review -Culturally Focused and Family Activities**

1. Parent Meet and Greet and Ice Cream Social- 9/6
2. Salsa and Bachatta Family Dance Night 9/29
3. Fall Festival 10/26
4. Fall Dance 10/27
5. Election Day Staff PD- Muslim, Haitian and Cambodian Arts PD Sessions
6. Grade 7 & 8 to MRT- A Christmas Carol
7. Chorus and Dance Troupe Community Performances 12/12 and 12/14
8. Holiday Band Concert 12/19
9. Dance Ensemble Performance for Families 12/20
10. Spongebob Performance w/ a Live orchestra 1/18 and 1/19
11. Grade 1 and 2 to MRT- Red Riding Hood 1/24
12. Spring Parent Conferences - (student led) 2/7
13. Snowball Dance for Charity (grades 5-8) 2/9
14. Pre-K Open House Tours (student led) 3/8 and 3/15
15. Groovy Dance Party for Families 3/22

16. Spring Band Concert 3/26
17. STEAM Month Challenge for grade 5 & 6-March
18. Grade 3 UMASS Lowell to visit Pen Pals
19. Angor Dance Troupe (2 Performances) 4/24
20. Wat Buddhahavana Dance Troupe (2 Performances) 4/25
21. Kindergarten Concert – 5/17
22. Family Movie Night – 5/17
23. Dinner Theatre- 5/23
24. Memorial Day Concert Grades 1 & 3 – 5/24
25. Night of the Arts Celebration- 6/4
26. Capoeira Festiva Junina Workshops (Grades 3-7) 6/5

4. **Progress Monitoring: (Data Analysis)**

- a. iReady - EOY testing happening in May
- e. MCAS Testing Dates

ELA

- April 2 and April 3 (grades 6-8)
- April 9 and April 10 (grades 3-5)

Math

- April 30 and May 1 (grades 6 - 8)
- May 7 and May 8 (grades 3-5)

Science

- May 9 and May 10 (grades 5 & 8)

Civics (trial)

- May 14 and May 15 (Grade 8 only)

5. **Facilities**

- a. Outstanding Issues-None at this time
- b. New Capital Projects
  1. Shedd Project still pending \$3,575.53 (General Supplies)-postponed to Spring
  2. Cleartouch board- \$4,000 (purchased one more for next year)

6. **Health and Safety Information- No Updates**

7. **Public Participation**