



Cadet Name _____

Flight _____

MA-771- Lowell High School
Air Force Junior ROTC Course Syllabus Fourth Year (ASIV-Management of Cadet Corps) – 2018-2019

The Air Force Junior ROTC curriculum has Three components, Aerospace Science (AS) , Leadership Education (LE) and Wellness (PT). Each component has its own textbooks and runs for the entire school year. Cadets earn 2.5 credits each semester for taking both components.

Aerospace Science IV

Instructor's Name: Lt Col Eileen Ironfield, CMSgt Bruce Kimball, MSgt Kevin Casilli, and TSgt David Smith

Required Text: None

Course Description: The AS IV Cadets manage the cadet corps during the 4th year. The hands-on experience affords the cadets the opportunity to practice the leadership and management skills they have been taught. All the planning, organizing, coordinating, directing, controlling and decision-making will be done by the cadets. ASIV cadets will practice their communications, decision-making, personal interaction, and organizational skills by setting unit goals, briefing goals to cadet corps, mentoring and leading junior cadets.

Course Objectives:

1. The objective of this course is for students to understand and comprehend the importance of managing, problem solving, decision making, and communicating.
2. What management is and what managers do
3. Understand and comprehend Skills and competencies that successful managers possess
4. Establish measurable goals and lead cadet corp. in accomplishing these goals.
5. Understand the importance of group dynamics and teamwork while managing the Cadet corp.
6. Develop slides, and be able to communicate goals to entire cadet corp.

Leadership Education IV

Instructor's Name: Lt Col Eileen Ironfield, CMSgt Bruce Kimball, MSgt Casilli, and TSgt David Smith

Required Texts: *Leadership Education 400: Principles of Management.*

- Unit 1: Introduction to Management
- Unit 2: Planning
- Unit 3: Organizing
- Unit 4: Leading

Course Description: The Leadership Education portion of the curriculum provides students with exposure to the fundamentals of management. The course begins with an introduction to management principles, the historical roots of contemporary management practice, and the management environment. The course then continues with a discussion of planning to include the foundations of planning and decision making, as well as managing change, stress, and innovation. The course includes ethical dilemmas faced, case studies, and role play activities to give students the opportunity to practice what they learn.

Course Objectives:

1. Know the history and the importance of management.
2. Know the techniques and skills involved in planning and decision making.
3. Know the importance of managing change, stress and innovation.
4. Know the key elements of individual and group behavior, the importance of the communication process, and the characteristics of a good leader.

Wellness and Physical Fitness

Instructor's Name: Lt Col Eileen Ironfield, CMSgt Bruce Kimball, MSgt Casilli, and TSgt David Smith

Course Description: Wellness is an official and integral part of the Air Force Junior ROTC program. The objective of The Wellness Program is to motivate cadets to lead healthy, active lifestyles beyond program requirements and into their adult lives.

Course Objectives:

1. Motivate AFJROTC cadets to lead active, healthy lifestyles beyond program requirements and into their adult lives.
2. Create an individualized training program based on national standards by age and gender.
3. Identify areas of improvements for each cadet.
4. Incorporate a physical training program to reach goals.

Uniform requirements:

Uniform Day: (Thursday)

PT: (Monday)

Course Evaluation:

Final Exam	20%
PT	20%
Uniform inspections	20%
Quizzes/Homework	15%
Attitude/Participation	10%
Community Service	15%

Category	Weight Range	Examples of Assignments
Formative Classwork	no higher than 40%	Classroom produced work group/team involvement
Formative Homework	0-20%	homework/study sheets
Formative Quizzes	10-25%	leadership/Aerospace Science quizzes/Drill Evaluations
Summative Assessments (Projects, papers, presentations, tests)	no higher than 40%	Formal Projects Oral presentations Common Assessments Final Assessments

NOTE: Cadets are required to maintain JROTC standards, both while in and out of school. If a cadet is unable to maintain standards and brings discredit to Lowell's JROTC program, they may be removed from Lowell High School's JROTC program AT ANY TIME, at the discretion of the Senior Aerospace Science Instructor (Lt Col Eileen Ironfield) and the House/Headmaster.

Air Force Junior Reserve Officer Training Corps

ROOM MANAGEMENT PLAN

2018 -2019

LHS Mission

Commitment to excellence in everything we do:
Academics, Activities and Citizenship.

To: All AFJROTC Cadets

Date: 27 Aug, 2018

AFJROTC Mission

To educate and train high school students in citizenship; promote community service; instill responsibility; character and self-discipline; and provide instruction in Air and Space fundamentals

I. Attendance

Attendance will be taken at the beginning of each class period by the flight commander or a designated representative. Attendance will be recorded in the SASI's or ASIs' record book and also recorded in X2 each period. Any cadet who has (8) eight absences in a semester (1/2 year) will receive a grade of "U" (unsatisfactory) and will not receive credit for the course. If the grade is not released after the third day of the semester's end the U Grade reverts to NO CREDIT (NC). The cadet will be counseled after the 4th absence, and the appropriate housemaster will be notified.

II. Tardiness

Cadets are expected to arrive to class on time; cadets who arrive after the signal designating the start of the period will be recorded as tardy. Neither a tardy nor an absence will be recorded if the cadet has obtained an acceptable note of explanation from the previous period/mod teacher. A student with an unexcused tardy to class of more than 10 minutes will be marked absent.

III. Discipline

No food, beverages (except water bottle) is allowed in the classroom unless approved in advance by the instructor. Students are expected to pay attention to the instructor and remain awake and alert. The flight commander, flight sergeant and element leaders are responsible for enforcing classroom discipline prior to class reporting. In case of misconduct: first offense -verbal warning; second offense – written counseling; third offense – students will see the instructor for possible further disciplinary action.

IV. Academic areas:

- a. The various AFJROTC courses are described in the school catalogue, the AFJROTC curriculum syllabus and in the textbooks for the individual courses.
- b. Tests will be announced in advance in Leadership and Aerospace Science and a comprehensive assessment will be given at the end of each quarter. Uniform wear is unique to AFJROTC and is graded weekly and recorded as a grade. Failure to wear the uniform, unless cleared by AFJROTC instructors, will result in a grade of zero (0) in uniform wear for the week. Uniform wear missed may be made up at **the discretion of the instructor,** if the uniform grade is made up or excused the grade will be upgraded to the appropriate score- if the uniform grade is not made up on the designated date, the uniform grade for that week will become a zero. Students that fail to wear the uniform three (3) times during any grading period (unless excused by the instructor) may be removed from Lowell High School JROTC program. This will be handled on a case-by-case basis and at the discretion of the Senior Aerospace Science Instructor, Lt Col D'Amico SASI
- c. Homework will be assigned throughout the course and must be turned in by the deadline announced. Failure to turn in an assignment will result in a grade of zero (0).

- d. In the case of excused absence, the instructor may allow the cadet to make up the homework. The student must contact and get the make-up assignments from the SASI/ASI within 4 days after returning to school.
- e. The AFJROTC grade is a composite grade made up of the following: Aerospace Science, Leadership Education, uniform wear, attitude, community service and physical training.
- f. Any cadet requiring extra help should contact the instructor, element leader, flight sergeant, or flight commander to obtain assistance. Every effort will be made to provide the help required through the AFJROTC tutoring program.

I have read and understand the requirements in the course syllabus and room management plan

CADET NAME (Print) _____

CADET NAME (SIGN) _____

PARENT/GUARDIAN NAME (Print): _____

PARENT/GUARDIAN (SIGN) _____

DATE _____