



## **STEM Academy At the Rogers School**

43 Highland Street  
Lowell, MA 01852

Phone: 978 674 4331

Fax: 978 937 7603

@stemcademylps - Twitter

Dr. Kimberlee Henry  
*Principal*

Mrs. Hollie Tanguay  
*Clerk*

Ms. Gina Trombly  
*Guidance*

Mrs. Nancy Crones  
*Assistant Principal*

Mr. Roger Morneau  
*Assistant Principal*

Mrs. Amy Ventre  
*Social Worker*

### **School Site Council Meeting Notes December 10, 2019**

#### **Establishing Norms**

- Time-keeper
- Parking Lot
- More information on agenda moving forward

#### **Follow-up and Tabled Items**

- 6<sup>th</sup> grade lockers
  - They are safe, bolted, and in-use
- Additional Staffing
  - Nurse: do not have a second full time nurse, nurses aide supports nurse, but not every day
  - Guidance counselor: district does not have substitutes for these positions, but guidance counselor will be returning
  - Tutors:
    - 1/3 has been hired
    - 2 more to be hired, currently interviewing, have not found a good fit
- Ambassadors
  - Have been notified, shirts ordered
- ConnectEd Calls and Emails
  - Has to be done manually
  - Update will happen by Clerk through information on emergency forms and will be inputted into X2
  - Schools who have "Cleaned up" X2 have shown to have improved communication – priority for school, but will take time
  - Possible timeline for future years to enter communication information by a certain timeline
    - Clerk will reach out to other clerks in the district to see what is a reasonable timeline
- SSC/PTO Minutes from the Past
  - Parent Liaison found some minutes from the past, but could not get all minutes
- STEM Gear
  - STEM store will be open all year
  - Orders need to be in by the first of the month, and will be filled by the end of the month
- Walkathon
  - \$1,849.60
- Penny Wars
  - \$1,384.31

#### **Review of Agenda Items**

- Breakfast with Dr. Boyd – Date options
  - January 8<sup>th</sup>, January 14<sup>th</sup>, or January 16<sup>th</sup>
  - Breakfast with Dr. Boyd chosen date: January 14<sup>th</sup>, 9:30am
- Turkey Trot Fundraiser Update
  - \$662.76
- December Event – 12/16, 5:30-7:30
  - Save the dates sent
  - Hot chocolate, story, card-making, ornaments, photo-booth
  - GoogleSheet to staff to sign-up
  - Park in South Street, come in through 6<sup>th</sup> grade wing (Mr. McLaughlin’s room), decorate hallway leading to cafeteria
  - Activities set up in cafeteria, read-aloud in classroom every 15 minutes or so
  - All grade levels
- Possible 8<sup>th</sup> Grade Trip
  - Two other schools in the district send 8<sup>th</sup> grade students to Washington DC
  - This year:
    - Great opportunity/experience for students, but do not have a lot of time for fundraising and students may not be able to participate based on price
    - Sending a poll to 8<sup>th</sup> grade families: will parents allow their student to go, would they be willing to set a fundraising goal, are they willing to pay the quoted amount
    - Capital Tours
      - Minimum of 35 students
      - 50 people = \$672/person (no meals)
      - 30-40 people = \$782/person (no meals)
    - Education First
      - 35+ students
      - \$1,000 – all meals included
      - Under 35 students, price will be the same, but will combine with another school on the same trip
      - Under 35, you can pay higher to keep it private
      - 50 paying people on a bus
      - Domestic, 10 students to 1 chaperone (possible 6 students, 1 chaperone)
      - Provides security detail from 10pm-5am
  - If we want this to be a part of future traditions, should start with 7<sup>th</sup> grade students and families the year prior
  - Student responsibility for fundraising
- Next Steps for SSC vs. PTO
  - Separating SSC and PTO
  - SSC
    - Balance of staff and parents that represents the student body
    - Meets during the school day, open to public, dates posted before hand
      - Meetings should be consistent time and day
      - If there is a staff member who wants to bring something forward, can discuss with an elected staff member
    - Budget, positions, school supplies, capital improvements, safety, etc.
    - Teachers elect teachers, parents elect parents
    - School Improvement Plan
    - School-based budgeting
    - Increase membership – live-streaming meetings to get them more involved
    - Largest challenge is often getting a SSC that is representative of the school
    - Nomination forms will go out to parents and staff
  - PTO
    - Will meet separately moving forward
    - Gauge interest before we set dates for meetings
- January event: Movie night, January 23<sup>rd</sup> (snow date January 27<sup>th</sup>)